



પરિપત્ર:

ભક્તકવિ નરસિંહ મહેતા યુનિવર્સિટીની હ્યુમનીટીસ & સોશ્યલ સાયન્સ વિદ્યાશાખાનાં અભ્યાસક્રમ ચલાવતી તમામ સંલગ્ન કોલેજોનાં આચાર્યશ્રીઓને સવિનય જણાવવાનું કે હ્યુમનીટીસ & સોશ્યલ સાયન્સ વિદ્યાશાખા હેઠળનો NEP-૨૦૨૦ અંતર્ગત સોશ્યલ વર્ક વિષય સેમેસ્ટર-૬નો અભ્યાસક્રમ આ સાથે સામેલ છે.

માનનીય કુલપતિશ્રીની મંજૂરી અનુસાર સદર અભ્યાસક્રમ શૈક્ષણિક વર્ષ જુન, ૨૦૨૫ થી અમલવારી કરવાની રહે છે. હ્યુમનીટીસ & સોશ્યલ સાયન્સ વિદ્યાશાખાનાં અભ્યાસક્રમ ચલાવતી તમામ સંલગ્ન કોલેજો ધ્વારા તેની અમલવારી કરવા જણાવવામાં આવે છે.



ક્રમાંક/બીકેએનએમયુ/ એકેડેમિક/૭૯૦/૨૦૨૫

ભક્તકવિ નરસિંહ મહેતા યુનિવર્સિટી,

સરકારી પોલીટેકનિક કેમ્પસ,

ભક્તકવિ નરસિંહ મહેતા યુનિવર્સિટી રોડ,

ખડીયા, જૂનાગઢ-૩૬૨૨૬૩

તા.૧૫.૦૧૧.૨૦૨૫

પ્રતિ,

- ભક્તકવિ નરસિંહ મહેતા યુનિવર્સિટી સંલગ્ન હ્યુમનીટીસ & સોશ્યલ સાયન્સ વિદ્યાશાખાનાં અભ્યાસક્રમો ચલાવતી તમામ કોલેજોના આચાર્યશ્રીઓ તરફ....

નકલ સાદર રવાના:-

- માન.કુલપતિશ્રી/ કુલસચિવશ્રીનાં અંગત સચિવશ્રી.
- પરીક્ષા નિયામકશ્રી, ભક્તકવિ નરસિંહ મહેતા યુનિવર્સિટી, જૂનાગઢ

નકલ રવાના જાણ તથા યોગ્ય કાર્યવાહી અર્થે:

- સીસ્ટમ મેનેજરશ્રી, આઇ.ટી.સેલ વિભાગ (વેબસાઇટ ઉપર પ્રસિદ્ધ થવા અર્થે.)



BHAKTA KAVI NARSINH MEHTA UNIVERSITY
JUNAGADH



BOARD OF STUDIES

FACULTY OF HUMANITIES & SOCIAL SCIENCE

SYLLABUS FOR SOCIAL WORK (HONOURS)

PROGRAMME (SEMESTER- VI)

EFFECTIVE FROM JUNE, 2025

BHAKTA KAVI NARSINH MEHTA UNIVERSITYSyllabus of **B.S.W.** (Honors) as per NEP-2020Faculty of **Humanities & Social Science**Subject: **B.S.W**

Effective from June 2025

SEMESTER- VI**SUMMARY OF THE SYLLABUS**

Sem No.	Sr. No.	Category of Course	Course Title	Course Level	Credit	Teaching Hrs./ Week	SEE Marks	CCE Marks	Total Marks	Exam Duration
Sem- 6	1	Major-14	Field Work Practice – 5 Agency Field Work (3 Day in Week in Same Agency GO/NGO/Industry) (Viva-Voce: Exam)	5.5	4	12	50	50	100	
	2	Major-15	Counseling and Social Work Profession	5.5	4	4	50	50	100	02:00 Hours
	3	Major-16	NGO Management	5.5	4	4	50	50	100	02:00 Hours
	4	Minor-6	Rural and Urban Development	5.5	4	4	50	50	100	02:00 Hours
				Total	16					

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SEMESTER- VI

Course Level	5.5	Internal Marks	50
Programme	B.S.W.	External Marks (Viva-Voce)	50
Semester	6	Practical Internal	00
Category of Course	Major – 14	Practical External	00
Course Credit	4	Prac. External Exam Duration	00
Teaching Hours	12 Hrs/ Week	Total	100
Course Code		Exam Duration	02:00 Hrs
Course Title	Field Work Practice – 5 Agency Field Work (3 Day in Week in Same Agency GO/NGO/Industry) (Viva-Voce: Exam)		

Course Objectives:

- To understand the agency set up in relation to service delivery system
- To develop an understanding of Community (structure, needs, self- help system etc.)
- To develop capacity for planning organising and implementing different
- Programmes for individuals and group
- To improve Skills in Communication and networking with other organizations
- To develop Skills in report writing and use of supervision.

Course Learning Outcomes: After completion of the course:

- Able to observe and analyse social realities
- Able to understand the needs, problems and Programmes for different target groups
- Able to understand Community as social structure and power dynamics operating in Community setting
- Able to imbibe the ethics and values of Social Work profession including attributes for the same
- Able to network with other organizations.

Course Contents

Sem	Syllabus	Teaching Hours
6	Field Work Tasks /activities 1. Familiarisation with GO, NGO, Industry, its objectives and Programmes. 2. Familiarisation with Community people and prepare Community profile. 3. Explore and analyse the needs, problems and resources of individuals, groups and communities. 4. Organize activities with groups of women, children, youth and other population groups. 5. Mobilize resources and develop network with other institutions/organizations working in the neighbouring areas. 6. Understand power structure of surrounding area and of local Community leaders and stakeholders.	12 Hrs/ Week

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Course Level	5.5		Internal Marks	50
Programme	B.S.W.		External Marks	50
Semester	6		Practical Internal	00
Category of Course	Major – 15		Practical External	00
Course Credit	4		Prac. External Exam Duration	00
Teaching Hours	4 Hrs/ Week		Total	100
Course Code			Exam Duration	02:00 Hrs
Course Title	Counseling and Social Work Profession			

Course Objectives:

- To help students understand the concept of Counselling and its significance to the Social Work profession
- To sensitize students for the application of Counselling to the various practice domains of the profession
- To develop Understanding on Counselling based Social Work interventions

Course Learning Outcomes: After completion of the course:

- Able to understand the concept of Counselling and its significance to the Social Work profession
- Able to understand the application of Counselling to the various practice domains of the profession
- Able to Understand on Counselling based Social Work interventions

Teaching Learning Process:

- Lecture
- Assignment
- Individual and Group
- Presentation

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Course Contents

Sem	Unit No.	Syllabus	Teaching Hours
6	1	Concept of counseling 1. meaning and concept of counseling 2. characteristic of counseling 3. goals of counseling	4 Hrs/ Week
	2	Counseling process 1. meaning of personality and factors affecting two personalities 2. steps of counseling process 3. factors affecting counseling process fields of counseling	
	3	Counseling techniques 1. primary techniques 2. nonverbal communication 3. client centered 4. behavior and awareness 5. silent technique 6. acceptance technique 7. listening technique 8. sympathy technique 9. clarification technique 10. interpretation technique 11. direction technique 12. questioning technique	
	4	Effective Counseling 1. qualities of effective Counselor by Nitsule 2. codes of ethics for Counselor 3. principles of counseling interview	

References:

1. Columbia University. (2015). Handbook for Student Social Work Recording, School of Social Work
2. Kadushin, Alfred Harkness, Daniel (2005) Supervision in Social Work, New Delhi :Rawat Publication
3. Kumar, S. (2002).Methods for Community Participation: A

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6. PatriVasanth (2001) Counseling Psychology, New Delhi : Authors Press
7. Singh, R. R. ed. (1985) Field Work in Social Work Education, New Delhi : Concept Publishing Company
8. Subedar, I. S. (2001). Field Work Training In Social Work. Jaipur: Rawat Publications
9. Sudha Datar, et al. (2010). Skill Training for Social Workers: A Manual. New Delhi: Sage.
10. Verma, R.B.S. and Singh, A. P. (2010).Handbook of Field Work Practice Learning in Social Work. Lucknow: New Royal Book Company.

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Course Level	5.5		Internal Marks	50
Programme	B.S.W.		External Marks	50
Semester	6		Practical Internal	00
Category of Course	Major – 16		Practical External	00
Course Credit	4		Prac. External Exam Duration	00
Teaching Hours	4 Hrs/ Week		Total	100
Course Code			Exam Duration	02:00 Hrs
Course Title	NGO Management			

Course Objectives:

- To acquire a basic understanding of the concept of NGO Management in the context of development
- To build an understanding of the basic NGO Management system in India and health care access
- To develop a knowledge base of the NGO Management and programs
- To gain knowledge about NGO Management

Course Learning Outcomes: After completion of the course

- Able to identify with the role of a professional social worker in NGO Management settings

Teaching Learning Process:

- Lecture
- Assignment
- Individual and Group Presentation

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Course Contents

Sem	Unit No.	Syllabus	Teaching Hours
6	1	Non-government organization introduction concept of NGO and history characteristics of NGO functions of NGO types of NGO	4 Hrs/ Week
	2	Registration process mission statement and charter of the organization formation of NGO is a trust formation of NGO is a society formation of NGOs under the Companies Act Section 25	
	3	Management of NGO principals for the NGO management Administrative structure: resolution, minutes, AGBM. project proposal. Institutional culture.	
	4	Fund for NGO internal sources of funds external sources of funds foreign funds for FCRA income tax exemption for NGO	

References:

1. Batra, Promod and Mahendra, Deepak (1993) Management Ideas In Action Delhi: Think Line
2. Chowdhary, S. (1990) Project Management. Delhi: Tata McGraw-Hill.
3. Fernandes, W. (1989). Voluntary Action and Government Control, Indian Social Institute.
4. Fred Setterberg, Kary Schulman (1985), Beyond Profit: Complete Guide to Managing the Non Profit Organizations, New York: Harper & Row.
5. Frenda, M. (2005): Voluntary Actions and Local Development, Young India Foundation, New Delhi.

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7. Gregory Dees, Jed Emerson, Peter Economy (2002), Enterprising Non Profits – A Toolkit for Social Entrepreneurs, New York: John Wiley and Sons.
8. Handy, Charles. (2000). Understanding Voluntary Organisations, London: Penguin Books.
9. Harsey & Binchand K. (1992) Management of Organizational Behavior – Utilizing Human Recourses. Delhi: Prentic Hall.
10. Ishwar Dayal. (1993) Designing HRD System Delhi: Concept Publication.
11. Lalith, N.V. (2004). Voluntary Work in India, a Study of Volunteers in Welfare Agencies, New Delhi.
12. Naik, B. M. (1985). Project Management: Scheduling and Monitoring, Delhi: Vani Educational Book.
13. Peter Drucker (1990), Managing the Non Profits Organizations: Practices and Principles, New York: HarperCollins.
14. PRIA. (2001). NGOs in India, A Critical Study, Delhi: PRIA.
15. Ralph Brody. (1993). Effectively Managing Human Service Organizations, Delhi: Sage Publication.
16. Ranade, S.N. (2004). Voluntary Action and Social Welfare in India, Voluntary Action Research (David Horton Smith), London: Zexinton Books.
17. Saksena, S. C. (1977). Business Administration and Management, Agra: Sahitya Bhavan

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Course Level	5.5		Internal Marks	50
Programme	B.S.W.		External Marks	50
Semester	6		Practical Internal	00
Category of Course	Minor –6		Practical External	00
Course Credit	4		Prac. External Exam Duration	00
Teaching Hours	4 Hrs/ Week		Total	100
Course Code			Exam Duration	02:00 Hrs
Course Title	Rural and Urban Development			

Course Objectives:

- To understand the rural social system, its culture, and livelihood patterns
- You will get to know the lifestyle of rural and urban life.
- Students will get an understanding of rural and urban conditions.

Course Learning Outcomes: After completion of the course:

- Able to understand Rural and Urban Development concepts and its relevance to Social Work.
- Able to understand the basic concepts and processes in Rural and Urban Development and its relevance to Social Work.
- Able to understand Rural and Urban Development.

Teaching Learning Process:

- Lecture
- Assignment
- Individual and Group Presentation

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Course Contents

Sem	Unit No.	Syllabus	Teaching Hours
6	1	Indian Rural Community 1. Meaning and concept of Indian rural community 2. Characteristics of a rural community 3. Rural Community Development 4. Analysis of Indian village (physical, social, economic, political)	4 Hrs/ Week
	2	Problems and solutions of Indian rural community. 1. Rural Poverty Concept Causes and Remedies 2. Rural unemployment concept, causes and prevention measures 3. Rural Debt Concept Types and Sources 4. Role of social worker in rural community development 5. Government programs and schemes for rural development.	
	3	Indian urban community 1. Meaning and concept of urban community 2. Characteristics of an urban community 3. Factors responsible for urbanization 4. Types of cities based on population.	
	4	Urban Problems and Solutions. 1. Urbanization and social problems 2. Economic and social impacts of urbanization 3. Solutions to solve the social problems of urbanization 4. Role of social worker in urban community development. 5. Government programs and schemes for urban development.	

References:

- Agnes, Flavia (1999) Law and Gender Inequality – The Politics of Women’s Rights in India, New Delhi: Oxford University Press.
- Bajpai, A. (2003). Child Rights in India – Law, Policy and Practice, Delhi: Oxford University Press.
- Bhattacharya, S.K. (2003): Social Defence: An Indian Perspective. New Delhi: Regency Publications.
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- Devasia, V.V. (1992): Criminology, Victimology and Corrections. New Delhi: Ashish Publishing House.
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- Mguire, L. (2002). Clinical Social Work: Beyond Generalist Practice with Individuals, Groups and Families. CA: Brooks/Cole.
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- Punekar, SD and Deodhar. (1981). Industrial Relations. Bombay: Himalayan Publishing House

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INTERNAL EVALUATION SCHEME		
NO	Particulars	Marks
1	Mid Semester Exam (Mandatory)	25
2	Class Test	05
3	Open book exam/test	05
4	Open note exam/test	05
5	Self-test/ Online test	05
6	Essay/Article writing	05
7	Quizzes/Objective test	05
8	Class assignment	05
9	Home assignment	05
10	Reports Writing	05
11	Research/Dissertation	05
12	Case Studies	05
13	Viva/Oral exam	05
14	Group Discussion	05
15	Role Play	05
16	Paper presentation/Seminar	05
17	Language Lab work	05
18	Interview	05
19	Craft work	05
20	Co-curricular work	05
21	Field Assignment	05
22	Poster Presentation	05
23	Attendance	05
24	Project Work	05
	Total	50

Note: Sr.No.1 is mandatory. Select any five from Sr.No.2 to 24. Each Contains five marks. Student should secure 18 Marks for passing in internal Exam.

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Paper Style

EXTERNAL ASSESSMENT BY UNIVERSITY Exam Time: 2:00 hrs.		
Que. No.	Particulars	Marks
Que-1	Give the answer in descriptive. (From Unit-1)	10
	OR	
	Give the answer in descriptive. (From Unit-1)	
Que-2	Give the answer in descriptive. (From Unit-2)	10
	OR	
	Give the answer in descriptive. (From Unit-2)	
Que-3	Give the answer in descriptive. (From Unit-3)	10
	OR	
	Give the answer in descriptive. (From Unit-3)	
Que-4	Give the answer in descriptive. (From Unit-4)	10
	OR	
	Give the answer in descriptive. (From Unit-4)	
Que-5	Short notes (Attempt any two) (From Any Unit)	10
	Total Marks	50
